



# What's Buzzing?



July 2016

## MOVING ON UP!!!

This past May, we announced that Mrs. Lindsay (Green/Preschool Room Teacher) was promoted to the position of Curriculum & Resource Coordinator. This left us with an open position in the Green/Preschool Room. We are transitioning Mrs. Isabelle from the Gold/Toddler room to the Green/Preschool room. Mrs. Lindsay and Isabelle will begin to transition into their new role over the summer and assume them by the end of August. We have started the search for a new teacher to replace Mrs. Isabelle and will keep you posted as to this status. If you know of anyone in the field searching for a new job with at least an Associates in Early Childhood Education and two years of experience please let them know we are hiring. Help us get the word out.

## NEW OFFICE SECRETARY



We are happy to announce that we have filled the Secretary position. Earra Brown will begin on July 18th. Earra comes to us with over five years of administrative experience as well as three years working in a high quality early learning center. Debbie Marvin and I will be covering the front office during office hours (7:00 am - 5:00 pm) until Earra completes her orientation and transition.

## BIKE RACKS COMING SOON!



The Lorain County General Health District has purchased two bike racks for OECC! They will be arriving this week. We are in need of volunteers to help us install them. If you have an afternoon to give your time please call Jennifer at 774-8193 or email [jharris@oberlinearlychildhood.org](mailto:jharris@oberlinearlychildhood.org).

## IS YOUR CHILD ON TRACK FOR KINDERGARTEN?

Did you know there are only 1900 days from the time a child is born until they enter kindergarten? It's never too early to make sure your child is on track for kindergarten. Register now for OBERLINKIDS to learn more. It's easy as 1, 2, 3, and all programs are FREE! Yes, that is right FREE to families with children under 5 who live in or plan to enroll into the Oberlin School District. Go to [OberlinKids.org](http://OberlinKids.org) to learn more or



### OUR VISION

All children thrive!

### OUR MISSION

Nurturing the healthy growth of young children

### OUR VALUES

#### Respect

We view respect as the foundation of every relationship.

#### Diversity

We see diversity as recognizing and valuing the richness of differences.

#### Collaboration

We collaborate to strengthen and optimize opportunities to achieve common goals.

#### Access

We are committed to enhancing access to opportunities for children, families, and staff.

#### Creativity

We believe that creativity empowers individuals and groups to reach their potential.

### BOARD OF TRUSTEES

- Joanne Rahn, Chairperson
- Elizabeth Wilmer, Ph.D., Vice-Chairperson
- Janice Zinser, Ph.D., Secretary
- Josh Levy, Ph.D., Treasurer
- Barbara Feldmar
- Kristian Campana
- Charles Peterson, Ph.D.
- Liz Riddle
- Emily Troiano
- Sharon Pearson, Oberlin City County Rep.
- Jennifer Harris, Ph.D., Executive Director

July 6, 2016



Dear OECC Parents,

It is that time of the year that we need to verify household income. In accordance with our policy we verify "all private paying family income two times per year (February and September)". **Please submit your income verification documents no later than Friday, August 19th.** Any changes in your tuition will be billed in your September invoice.

If we **DO NOT** receive verification of your income by **Friday, August 19th**, your child's September tuition will be billed at the highest tuition rate until income verification is complete. **There is no need to submit verification of income if:**

- If your income is over \$115,000, or
- You enrolled your child after July 1, 2016, or
- Your income was verified for some reason after July 1, 2016.


Don't forget that our policy states "Families must submit income verification for **ALL adults in the household**. In the case that two parents are separated, the income will be taken from both parents until court documents are submitted to provide documentation of alimony and/or child support payments."

In order for you to verify your income you will need to provide us with a copy of the **last two pay stubs for each adult in the household**. If you receive any dollars from sources listed below please submit verification of these along with your pay stubs:

- Unemployment
- Social security
- Disability
- Child support
- Alimony
- Self-employment - W-2

If you foresee any difficulty in submitting current income verification please speak with Debbie Marvin or email her at [dmarvin@oberlinearlychildhood.org](mailto:dmarvin@oberlinearlychildhood.org) prior to August 19th. Once the September tuition is billed we will not make any tuition adjustments for that month. If you have any questions please contact me at 440-774-8193 or by email at [jharris@oberlinearlychildhood.org](mailto:jharris@oberlinearlychildhood.org).

Sincerely,

  
Jennifer Harris, Ph.D.  
Executive Director